

**IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT OF ILLINOIS
TAZEWELL COUNTY**

ADMINISTRATIVE ORDER 1/06

I. DIVISIONS

The Circuit Court of Tazewell County is divided as follows with cases to be assigned as indicated:

- A. FELONY COURT (Courtroom 101)**
1. Felony cases
 2. Post-conviction Petitions
 3. In-custodies everyday (1PM) at Justice Center
 4. Expungements
- B. CRIMINAL COURT (Courtroom 104)**
1. Family cases-Orders of Protection in F cases
 2. Juvenile cases
 3. Ordinance Violation cases excluding Traffic & Parking cases
 4. Conservation violation cases
 5. Criminal Misdemeanor cases
 6. MR-Extradition cases
- C. CIVIL COURT (Courtroom 202)**
1. LM cases from \$5,000.01 to \$50,000.00
 2. Probate cases
 3. Small claims cases (\$0.00 to \$5,000.00)
 4. Foreclosure Sales in CH cases
 5. Tax cases which are Petitions for Tax Deeds
 6. MR-Name changes
 7. Guardianship (adult or minor)
 8. Forcible Detainer
 9. F cases – Paternity
 10. Adoption
 11. Mental Health Hearings
 12. Public Aid Child Support in F cases & D cases
 13. Backup for Domestic Relations Court
 14. OP cases on Monday and Thursday
- D. TRAFFIC COURT (Courtroom 207)**
1. Traffic Cases including Felony Traffic cases
 2. Ordinance Violation cases which are Traffic or Parking cases
 3. OP cases on Tuesday

- E. DOMESTIC RELATIONS COURT (Courtroom 302)**
 - 1. Dissolution of Marriage cases including Post-Judgment Relief**
 - 2. Orders of Protection in Divorce cases whether pending or not on Thursday PM**
 - 3. MR-Foreign divorces**

- F. LAW AND EQUITY (Courtroom 308)**
 - 1. Law cases over \$50,000.00**
 - 2. Chancery cases excluding Foreclosure Sales**
 - 3. Eminent Domain cases**
 - 4. Miscellaneous Remedy (MR) cases excluding foreign divorces, name changes and extraditions**
 - 5. Tax cases excluding Petitions for Tax Deeds**
 - 6. L and LM and SC Jury Trials**
 - 7. OP cases on Wednesday and Friday**

II. CASE ASSIGNMENTS FOLLOWING CHANGE IN JUDICIAL ASSIGNMENTS:

- A. When a Judge ends a Courtroom assignment but continues to work as Judge, he or she may elect to retain a case and hear it in his or her next Courtroom if doing so would further the goal of Judicial economy. Examples of cases that should be retained are: cases with a hearing in progress, cases under advisement, and cases with unusually complex or novel issues.**

- B. An election to retain a case shall be made in writing with copies going to the attorneys of record, any party not represented by an attorney, and the Administrative Secretary. (see attached form)**

- C. Whenever a Judge ends a Courtroom assignment, all cases normally heard in that Courtroom which had been reassigned following the Judge's disqualification shall automatically transfer back to that Courtroom unless the Judge to whom the case was reassigned elects to retain the case for reasons described above. (See attached form)**

III. SPECIAL ASSIGNMENT LISTS

The Administrative Secretary shall maintain lists of each Judge's reassigned and retained cases.

IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT OF ILLINOIS
TAZEWELL COUNTY

_____ Division
)
)
)
Plaintiff _____)
)
vs. _____) Case No. _____
)
)
Defendant _____)

ORDER

I hereby elect to retain the above-captioned case because I find doing so would further the goal of Judicial economy.

ENTERED: _____
cc:

JUDGE OF THE TENTH JUDICIAL CIRCUIT

IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT OF ILLINOIS
TAZEWELL COUNTY

_____ Division
)
)
)
Plaintiff _____)
)
vs. _____) Case No. _____
)
)
Defendant _____)

ORDER

Following the substitution of the Judge previously reassigned to this cause, IT IS ORDERED that this case is returned to the original Court, _____, Judge _____ presiding, for all further proceedings.

Clerk to send a copy of this Order to Counsel of record. Counsel are directed to contact the Court for scheduling.

ENTERED: _____

JUDGE OF THE TENTH JUDICIAL CIRCUIT

IV. RESPONSIBILITIES CONCERNING DAYS OFF

- A. Domestic Violence Orders of Protections**
1. All Judges who are assigned OP cases

MondayCourt 202
Tuesday.....Court 207
Wednesday.....Court 308
Thursday.....Court 202
Friday.....Court 308

are reminded that the new policy requires the Plenary Hearings be set on your docket even though you may be on vacation or otherwise away from your Court on that date. However, before you leave, it is your responsibility to find another Judge to cover your OP docket for that date or dates.

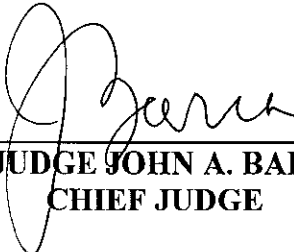
After you get another Judge to cover your docket, you should let the Advocate and Administrative Secretary know who will be handling your cases on those dates.

- B. 2. Other matters**

On other matters while you are on vacation or are otherwise away from the Courthouse, non –emergency hearings should not be set. However, on the dates that you are gone, there may be emergency hearings on your docket such as Detention Hearings, Bonding Court or other in-custody appearances for various Courtrooms. It is your responsibility before you leave to find another Judge who agrees to hear those matters that might come up on that date.

You should also let Administrative Secretary and your Clerk know who will cover your emergency hearings for the dates you are gone.

Dated this _____ day of _____, 2006.



JUDGE JOHN A. BARRA
CHIEF JUDGE

JUDGE J. PETER AULT
PRESIDING JUDGE