

ADMINISTRATIVE ORDER 2012-02

Pursuant to Illinois Supreme Court Rule 138 and the Illinois Judicial Branch Identity Protection Policy (Il. Sup. Ct. Order M.R. 24929), parties filing pleadings and other papers including exhibits shall refrain from including social security numbers, or shall redact where inclusion is necessary. Attached is a **NOTICE OF CONFIDENTIAL INFORMATION WITHIN COURT FILING** to be utilized by the parties as provided for in Rule 138. The filing of the confidential social security information under Rule 138 shall be retained by the circuit clerk in a separate location and not in the court file.

ENTERED THIS 05TH DAY OF JANUARY, 2012.

  
MICHAEL E. BRANDT, Chief Judge

IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT OF ILLINOIS  
\_\_\_\_\_ COUNTY

\_\_\_\_\_  
Plaintiff/Petitioner

vs.

Case Number \_\_\_\_\_

\_\_\_\_\_  
Defendant/Respondent

**NOTICE OF CONFIDENTIAL INFORMATION  
WITHIN COURT FILING**

Pursuant to Illinois Supreme Court Rule 138, the filer of a court record at the time of filing shall include a *Confidential Information Form* which identifies the full social security numbers of any individuals whose social security numbers are redacted within the filing. This information will not be available to the public and this document will be stored in a separate location from the case file.

**Party/Individual Information:**

1. Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
SSN: \_\_\_\_\_
  
2. Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
SSN: \_\_\_\_\_
  
3. Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
SSN: \_\_\_\_\_